
September 06, 2017 SPE-Dallas Board of Directors Meeting Agenda



Society of Petroleum Engineers

- I. Call Meeting to Order - **12:00**
- II. Take Roll - Establish that a quorum is present - **Attachment 1**
 - A. Secretary record minutes, Jeff Stokes
- III. Approve August 02, 2017 Meeting Minutes
 - a. **Robert Martinez - Motioned; Herb Bell -Second; Pass as written**
- IV. Officer Reports
 - B. Treasurer - Keenan Voit/Luke Hamm
 - a. Report - Upcoming Expenses - **Attachment 2 and Attachment 3**
 - b. Budget
 - C. Chairperson - Rob Bruant
 - a. Harvey support - **Attachment 4**
 - i. **Donate \$500 net proceed on next program meeting**
 1. **Motioned by Terry; Seconded by Robert M.; Passed**
 - ii. **Put link to the GCS on our website for Donations**
 - b. SPE-Dallas "Cheat Sheet" draft - **Attachment 5**
 - i. **Please look over and help edit for next meeting**
 - c. Night at the Museum support - **Attachment 6**
 - i. **Look to have other sponsorship levels**
 - ii. **Terry to send link to the Museum website**
 - d. Future City support - **Attachment 7**
 - i. **Sponsor Future City program(\$500)**
 1. **Motioned by John Tabor; Second by Rob Bruant; Pass**
 - e. Evernote
 - i. **Look to move all documents to here. Need to plan on \$50/year fee for this service**
 - ii. **Patrick to help with training**
 - f. High School mentoring program (SPE-GCS) - **Attachment 8**
 - i. **Is this something we would like to do like the GCS?**
 - g. Operating procedures (have we obtained information from OKC?) and Bylaws review - do we have anyone interested to assist?
 - h. Domain names - we renewed 10-year registration contract for three names in Nov 2016. What names were registered?
 - i. **Get with Danny to understand the website situation**
 - i. **Robert Rules of Order**
 - i. **Do we want to have training on Roberts Rules?**

- D. Programs - Ben Hunter
 - a. August meeting - [Attachment 9](#)
 - b. Future schedule
- E. Education - Doug Oney
 - a. August meeting - [Attachment 10](#)
 - b. Future schedule (including Ethics presentation w/ SPEE, Combined Education/YP meeting)
- F. Membership - Herb Bell
 - a. Membership report - do we have a running month x month tally of membership numbers? Could we generate a chart and present monthly?
- G. Scholarship - Ana Trevino/Board (Gary to follow-up on conversation with Ana)
 - a. Have we recognized recipients in newsletter?
- H. Secretary - Jeff Stokes
- I. Community Relations - Gary Schein
 - a. Future events
- J. Sports & Social - David Creach/John Tabor
 - a. Future events (Shoot for Your School)
 - i. Shoot will be Thurs. Nov 30th at Elm Fork- looking for 40 teams
- K. Young Professionals - Colin Beasley
 - a. August events - [Attachment 11](#)
 - b. Future events
 - i. Looking at a Pub Crawl. Will look at the Drinking policy from SPE. Make sure no policies are being violated.
- L. Technology/Communications - Danny Bell
 - a. Populate web page (All Agendas and Minutes to be posted on Section Website - can retrieve from Evernote)
 - b. Facebook/Twitter/Instagram - Do we use? What about YP use?
- M. Information - Dina Blair
- N. Directors at Large
 - a. Advertising - Kimberly Lacher
 - i. Advertising updates
 - b. Student Chapter Liaison - Patrick Slaughter
 - i. UTD (as of Aug 2017, no chapter)
 - ii. UNT (as of Aug 2017, no chapter)
 - iii. SMU
 - c. Speakers Bureau - Terry Palisch
 - i. Looking for 8-12 volunteers for the Mentoring Program.

- d. Awards - David Hamilton
- O. Past Chairperson - Steve Hudson
- P. Chairperson-Elect - Robert Martinez
- V. Close - **13:00**

Next Meeting October 04, 2017 - Pioneer Natural Resources

Legend

Agenda

Notes/Discussion

Motions

Attachments

Action Items

Attachment 1

Elected Position (voting)	Name	Quorum Present	Voting 9	Total 12
		9.6.17 In Attendance?		
Chairman	Rob Bruant	Yes		
Chairman Elect	Robert Martinez	Yes		
Immediate Past Chairman	Stephen Hudson	No		
First Vice Chair, Programs	Ben Hunter	Yes		
Second Vice Chair, Education	Doug Oney	YES		
Third Vice Chair, Membership	Herb Bell	YES		
Elected Director 1, Social	John Tabor	YES		
Elected Director 2, Community Relations	Gary Schein	No		
Elected Director 3, Technology/Communications	Danny Bell	No		
Secretary	Jeff Stokes	YES		
Treasurer	Keenan Voit	Yes		
Treasurer Elect	Luke Hamm	YES		
Young Professionals Chair	Colin Beasley	No		
Appointed Position (non-voting)				
Director at Large - Advertising	Kimberly Lacher	Yes		
Director at Large - Awards	David Hamilton	No		
Director at Large - Sports/Social	David Creach	No		
Director at Large -Speakers Bureau	Terry Palisch	YES		
Director at Large - UNT/SMU Liaison	Patrick Slaughter	No		
Scholarship Chairman	Ana Trevino	No		
Guests				
Pragnya Maruwada		yes		

SPE Dallas - 2017 Fiscal Year

BCGI fee prepaid, not included to avoid double counting																
More information required																
PayPal Fees Deducted - Do this if details allow for better estimates																
		Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	FY2017 Total	FY2016 Total	Comments
Revenues (Accrual Accounting)		\$4,170	\$35,111	\$49,905	\$2,505	\$3,112	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$94,802	\$153,539	
REV	Programs	\$2,079	\$1,839	\$1,700	\$1,845	\$1,192								\$8,655	\$18,452	
REV	Study Group	\$1,590	\$614		\$660	\$1,920								\$4,784	\$7,669	
REV	Golf Tournament			\$30,030										\$30,030	\$26,790	
REV	Annual Conference			\$18,175										\$18,175	\$17,475	
REV	Scholarship Committee & SPE Student Chapter Donations													\$0	\$1,500	
REV	Brookhaven Contract (Prepay for Section & Study Group)													\$0	\$0	
REV	Casino Night		\$32,658											\$32,658	\$30,800	
REV	Sporting Clay Shoot for Your School													\$0	\$32,594	
REV	Softball Tournament													\$0	\$4,407	
REV	SPEI Member Rebate													\$0	\$13,852	
REV	First Data Management Services													\$0	\$0	
REV	Domain Name Website Renewal													\$0	\$0	
REV	Miscellaneous	\$500												\$500	\$0	See misc tab for details
Expenses (Accrual Accounting)		\$4,815	\$23,898	\$27,118	\$1,725	\$23,815	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,371	\$146,315	
EXP	Programs	\$1,198	\$983	\$1,087	\$1,132	\$889								\$5,289	\$12,073	
EXP	Study Group	\$1,388	\$430		\$593	\$1,426								\$3,837	\$5,325	
EXP	Golf Tournament			\$21,415										\$21,415	\$20,636	
EXP	Annual Conference			\$4,616										\$4,616	\$2,895	
EXP	Scholarship Committee & SPE Student Chapter Donations					\$21,500								\$21,500	\$31,500	
EXP	Brookhaven Contract (Prepay for Section & Study Group)													\$0	\$4,480	
EXP	Casino Night		\$22,236											\$22,236	\$28,585	
EXP	Sporting Clay Shoot for Your School													\$0	\$32,124	
EXP	Softball Tournament													\$0	\$3,677	
EXP	SPEI Member Rebate													\$0	\$0	
EXP	First Data Management Services													\$0	\$599	
EXP	Domain Name Website Renewal													\$0	\$1,095	
EXP	Miscellaneous	\$2,229	\$248											\$2,477	\$3,325	See misc tab for details
Net Income (Accrual Accounting)		(\$646)	\$11,213	\$22,787	\$780	(\$20,703)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,432	\$7,224	
NI	Programs	\$881	\$856	\$613	\$713	\$303	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,366	\$6,379	
NI	Study Group	\$202	\$184	\$0	\$67	\$494	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$948	\$2,344	
NI	Golf Tournament	\$0	\$0	\$8,615	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,615	\$6,154	
NI	Annual Conference	\$0	\$0	\$13,559	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,559	\$14,580	
NI	Scholarship Committee & SPE Student Chapter Donations	\$0	\$0	\$0	\$0	(\$21,500)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$21,500)	(\$30,000)	
NI	Brookhaven Contract (Prepay for Section & Study Group)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$4,480)	
NI	Casino Night	\$0	\$10,422	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,422	\$2,215	
NI	Sporting Clay Shoot for Your School	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$470	
NI	Softball Tournament	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$730	
NI	SPEI Member Rebate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,852	
NI	First Data Management Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$599)	
NI	Domain Name Website Renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,095)	
NI	Miscellaneous	(\$1,729)	(\$248)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$1,977)	(\$3,325)	

Displays 3/31 date since that is end of SPE Fiscal Year											
Accounts Summary As of (Actual Cash Flows)	3/31/2010	3/31/2011	3/31/2012	3/31/2013	3/31/2014	3/31/2015	3/31/2016	3/31/2017	7/12/2017	8/2/2017	9/5/2017
PayPal							\$13,241	\$19,642	\$26,611	\$29,129	\$9,760
PayPal Total	\$0	\$0	\$0	\$0	\$0	\$0	\$13,241	\$19,642	\$26,611	\$29,129	\$9,760
Chase Main - XX6265	\$82,285	\$67,232	\$70,846	\$80,574	\$31,637	\$23,994	\$45,904	\$38,717	\$78,183	\$76,618	\$69,748
Chase Casino - XX6266	\$22,317	\$24,860	\$33,476	\$54,805	\$24,677	\$32,598	\$12,904	\$28,679	\$6,054	\$6,054	\$28,054
Chase Golf - XX6267	\$21,586	\$10,084	\$12,654	\$18,368	\$19,643	\$9,222	\$10,000	\$7,381	\$7,551	\$7,551	\$7,551
Chase Savings - XX0470	\$36,799	\$113,901	\$110,704	\$52,440	\$75,577	\$25,297	\$5,502	\$5,503	\$5,504	\$5,504	\$5,504
Chase Investment - XX5269 (Account Closed 2012-2013)	\$69,666	\$0									
Chase Total	\$232,653	\$216,077	\$227,680	\$206,187	\$151,534	\$91,111	\$74,309	\$80,280	\$97,291	\$97,291	\$110,857
All Accounts Total	\$232,653	\$216,077	\$227,680	\$206,187	\$151,534	\$91,111	\$87,550	\$99,922	\$123,902	\$126,420	\$120,617
Accounts Receivable (Income Not Received Yet)											
Account Payable (Outstanding Checks)											-\$16,000
Available Balance	\$232,653	\$216,077	\$227,680	\$206,187	\$151,534	\$91,111	\$87,550	\$99,922	\$123,901	\$123,901	\$104,617

September Meeting Notes:

-Transferred \$22,000 from PayPal to Chase Bank to get balance around \$10,000 in PayPal

-Wrote \$21,500 worth of scholarship this month, only \$5,500 has been cashed so far

-Attached graph of historical bank account info

Must keep \$50,000 total in Chase accounts to avoid paying monthly fees



Jeffrey Ray Stokes

From: Bruant, Rob <Robert.Bruant@pxd.com>
Sent: Tuesday, September 05, 2017 2:48 PM
To: Bruant, Rob
Subject: FW: Harvey Assistance

FYI

ROBERT BRUANT

› Subsurface Manager, Pioneer Water Management

w 972.969.4573
m 817.975.7722
robert.bruant@pxd.com
5205 North O'Connor Blvd., Irving, Texas 75039-3746

From: Trey Shaffer [<mailto:Trey.Shaffer@erm.com>]
Sent: Tuesday, September 05, 2017 2:40 PM
To: Bruant, Rob <Robert.Bruant@pxd.com>
Cc: Prashant Sainani <prash87@gmail.com>; Yu Li <yuli2008@comcast.net>; SPE-GCS <SPE-GCS@spe.org>
Subject: RE: Harvey Assistance

Hi Rob –

Thank you for your note. We have been receiving a number of “how do we donate” requests. The section is currently matching cash donations up to \$10K and your members can donate cash here (just select the Hurricane Harvey Dropdown): <https://www.spegcs.org/donations/>.

We would appreciate any support you can offer. We are currently mobilizing volunteer teams to volunteer on Saturdays.

Best regards,

Trey Shaffer
2017-2018 SPE GCS Chair

Trey Shaffer
Senior Partner

ERM

CityCenter Four | 840 W. Sam Houston Parkway N., Suite 600 | Houston, Texas 77024
T +1 8322098790 | **M** +1 2817043664
E trey.shaffer@erm.com | **W** www.erm.com



ERM *The business of sustainability*

From: Bruant, Rob [<mailto:Robert.Bruant@pxd.com>]
Sent: Tuesday, September 05, 2017 2:34 PM
To: Trey Shaffer
Subject: Harvey Assistance

Hi Trey,

I hope you are doing well.

Wanted to reach out from the Dallas Section and offer our best wishes to you – hope your membership is doing as well as possible during these difficult times. I also wanted to ask if the GCS might be undertaking any Harvey fundraising to which our Section might contribute. Happy to donate directly to a local Houston charity, but if the GCS has something already in place, we would like to provide our support to that initiative.

Take good care and stay safe.

Best regards,
Rob

ROBERT BRUANT

› Subsurface Manager, Pioneer Water Management

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5205 North O'Connor Blvd., Irving, Texas 75039-3746

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Please visit ERM's web site: <http://www.erm.com>

SPE - Dallas Section Overview

Created: 04 September 2017

Updated: -



Society of Petroleum Engineers

Red Text: To expand/complete

GENERAL

Advertising:

- 2015: \$1,000/advertiser/year on website
- Summarize rates and revenue

Audit:

- Do we need to have an external audit performed? If so, when? What general frequency? SPEi may offer audit services.

Bank Account:

- Guidance is to keep 2X operating expense. Want to keep ~\$50K buffer (we really have no permanent expenses beyond what we pay Brookhaven)
- Per SPEi, only one person should be allowed to access accounts (Treasurer)

Brookhaven Fees:

- 2016: \$4,480

Budget:

- Can we use Quickbooks or the like for budgeting?

Contacts:

- Brookhaven College Geotechnology Institute Administrative Assistant: Venus Bullard (972-860-4630, vbullard@dcccd.edu)
- Brookhaven Meetings/Events Coordinator: Edna Love (972-860-4806, elove@dcccd.edu)
- SPEi Section Liaison: Kelsie Benjamin (kbenjamin@spe.org) - replaces Meda Merritt

Revenue-Generating Events:

- Casino Night (includes Texas Hold 'Em Tournament)
 - 2015: \$5,400 profit
 - 2016: \$2,215 profit
 - 2017: \$10,400 profit
- Education:
 - 2015: Average meeting attendance, yearly profit
 - 2016: Average meeting attendance, \$2,344 profit
 - 2017: TBD

- Golf Tournament
 - 2015: \$7,200 profit
 - 2016: \$6,200 profit
 - 2017: \$8,600 profit
- Programs:
 - 2015: Average meeting attendance, yearly profit
 - 2016: Average meeting attendance, \$6,379 profit
- Shoot for Your School
 - 2014: \$20,000 profit
 - 2015:
 - 2016: 40 teams, \$8,000 profit (funds go directly to schools/scholarships)
 - 2017: TBD
- Softball:
 - 2015: \$900 profit
 - 2016: \$730 profit
 - 2017: TBD
- SPE Rebate:
 - 2015: \$8,000
 - 2016: \$13,852
 - 2017: TBD
- Summer Seminar
 - 2015 - Artificial Lift: \$13,000 profit
 - 2016 - Refracs: 139 attendees, \$14,600 profit
 - 2017 - Fracs: \$13,600 profit

Information Archival:

- Evernote currently being used by Treasurer
- All Agendas and Minutes to be posted on Section Website

Programs Fees (As of April 2017):

- \$25 Members
- \$30 Non-Members
- \$10 Students/Unemployed
- No Late fee

Membership:

- 2016 (EOY): 1,794 (paid), 358 (not paid), 81% retention rate

Operations:

- Should accompany By-Laws (might want to do in tandem with By-Laws update)
- Request Ops procedure from OKC
- Need to include what information is posted on website, versus what is stored in Evernote
- Section Operations Manual: <http://www.spe.org/sections/som.php#introduction>

Scholarship:

- 2016 Budget: \$30,000 (all for undergraduates - suspended funding for graduate students in 2015)
- 2017 Budget: \$43,000 (7 X \$3,000, 8 X \$2,000, 2 X \$ 1,500, 3 X \$1,000). Note: More funds would not have translated to more awards (clear break among applicants) - instead would have resulted in greater award amounts.

Social Media Accounts:

- Facebook/Twitter/Instagram - Do we use? What about YP?

Sponsorship:

- Brookhaven STEM Fair: \$2,090 (2016), \$2,229 (2017)
- Engineers Week:
 - 2015: \$1,400 (\$900 for table of 10, \$500 for publicity and award plaques)
 - 2016: \$1,400 (\$900 for table of 10, \$500 for publicity and award plaques)
- Night at the Museum (Did not fund in 2015, 2016)
- NTX Regional Future City Competition
 - 2015: \$500
 - 2016: \$500
 - 2017: TBD

Student Chapters:

- UNT (As of Aug 2017, no chapter)
- UTD (As of Aug 2017, no chapter)
- SMU
- No more budget from SPEI as of 2016; **must also have 25 members to be considered a chapter (confirm)**

Speaker's Bureau:

- Status unknown

Trailblazers:

- Mentors paired up with an engineering student from one of the SPE Dallas Student Sections. Expectations:
 - Paid SPE member in good standing with the Dallas chapter
 - Practicing engineer in the oil and gas industry
 - Capable of attending two organized events each semester in Dallas
 - Contact mentee by phone, email, or in person once a week during the school semesters
 - Participate and encourage your mentee to participate in industry activities
- Registration deadline: September 13, 2017

Website:

- 3 domain names through E-Nom (\$1,095: 3 X \$340/name/10 years in November 2016)

YP:

- Event sponsorship ~\$500/event

CALENDAR

January:

- Submit DL request
- **Begin Board officers review/selection**
- NTX Regional Future City Competition (2 volunteers generally requested)
- **SPE Rebate (Confirm)**
- Paper Writing or Soft Skills seminar

February:

- **Vote on New Board Positions (positions official as of April 1)**
- Engineers Week/Banquet (2 volunteers generally needed for banquet)
- Brookhaven STEM Fair (was in October in 2015)
- International Awards nominations due

March:

- Regional Award nominations due
- Distribute scholarship packages to PE departments

April:

- Mid Continent Region Officers Meeting
- SWNA Student Paper Contest (need volunteers to judge papers)
- Softball tournament

April/May:

- Casino Night (includes Texas Hold 'Em Tournament)
- Scholarship application deadline
- Review funds available for scholarship

May:

- DL schedule received

June:

- Annual Report due (June 1 deadline)

- Summer Seminar
- Golf Tournament
- Finalize Region Awards
- Secure 6-month contract with Brookhaven

July:

- Finalize Scholarship Budget/Schedule

July/August:

- Recognize scholarship recipients in newsletter
- Distribute Section/Regional Awards

November:

- Ethics presentation (joint with SPEE)
- Combined Education/YP Meeting
- Engineer of Year/Yong Engineer of the Year nomination/vote

December:

- Secure 6-month contract with Brookhaven
- Shoot for Your School (used to be October)
- Toy drive in lieu of Programs event payment
- Holiday party?

Jeffrey Ray Stokes

From: Dhriti Stocks <dhriti.stocks@perotmuseum.org>
Sent: Tuesday, September 05, 2017 5:29 PM
To: Bruant, Rob
Subject: RE: 2017 Night at the Museum: Intrigue

Hello Rob,

The Society of Petroleum Engineers typically supports the Museum with a \$5,000 donation – Robot Level package – for Night at the Museum. This comes with 10 tickets to the event, 10 tickets to the Journey to Space traveling exhibition, and related recognition on all fronts. We also have higher level packages at the \$12,500 level and above which provide access to our VIP Pre-Party.

Please let me know your thoughts and whether it would be helpful for us to have a quick phone call to discuss.

Thank you for your consideration.

Regards,
Dhriti

DHRITI P. STOCKS, CFRE

Director of Corporate Giving
Perot Museum of Nature and Science
P 214.756.5799 | dhriti.stocks@perotmuseum.org
2201 N. Field Street, Dallas, TX 75201



From: Bruant, Rob [<mailto:Robert.Bruant@pxd.com>]
Sent: Tuesday, September 5, 2017 5:21 PM
To: Dhriti Stocks <dhriti.stocks@perotmuseum.org>
Subject: RE: 2017 Night at the Museum: Intrigue

Hi Dhriti,

Thank you very much for your e-mail. What level of support were you thinking?

Thanks!
Rob

ROBERT BRUANT

› Subsurface Manager, Pioneer Water Management

w 972.969.4573

m 817.975.7722

robert.bruant@pxd.com

5205 North O'Connor Blvd., Irving, Texas 75039-3746

From: Dhriti Stocks [<mailto:dhriti.stocks@perotmuseum.org>]

Sent: Tuesday, August 22, 2017 12:59 PM

To: Steve Hudson <SHudson@wellborecapital.com>

Cc: Bruant, Rob <Robert.Bruant@pxd.com>

Subject: RE: 2017 Night at the Museum: Intrigue

Thank you, Steve!

Rob, I look forward to answering any questions you may have about the event and hope you all will consider supporting the Perot Museum of Nature and Science!

Regards,

Dhriti

DHRITI P. STOCKS, CFRE

Director of Corporate Giving

Perot Museum of Nature and Science

P 214.756.5799 | dhriti.stocks@perotmuseum.org

2201 N. Field Street, Dallas, TX 75201



From: Steve Hudson [<mailto:SHudson@wellborecapital.com>]

Sent: Tuesday, August 22, 2017 12:58 PM

To: Dhriti Stocks <dhriti.stocks@perotmuseum.org>

Cc: Rob Bruant <robert.bruant@pxd.com>

Subject: RE: 2017 Night at the Museum: Intrigue

Dhriti

I am no longer the section chairman, but I have forwarded your email thru this reply to the appropriate person, Rob Bruant

Thanks

Steve

Stephen H Hudson, PE
Wellbore Capital LLC
4925 Greenville Ave., Suite 500
Dallas, TX 75206
shudson@wellborecapital.com
214-466-6675 (o)
214-460-1241 (m)

From: Dhriti Stocks [<mailto:dhriti.stocks@perotmuseum.org>]
Sent: Tuesday, August 22, 2017 12:34 PM
To: Steve Hudson <SHudson@wellborecapital.com>
Subject: 2017 Night at the Museum: Intrigue

Hello Stephen,

I hope this email finds you well. I wanted to reach out to you and let you know that your invitation to Night at the Museum will be forthcoming soon. We would love to have the Society of Petroleum Engineers join us once again this year at what promises to be an incredible event, and also the very first Night at the Museum of our new Chief Executive Officer, Dr. Linda Abraham Silver. I'm attaching our underwriting form for your reference and would be happy to answer any questions you may have regarding the event.

Thank you in advance for your consideration and support.

Regards,
Dhriti

DHRITI P. STOCKS, CFRE

Director of Corporate Giving
Perot Museum of Nature and Science
P 214.756.5799 | dhriti.stocks@perotmuseum.org
2201 N. Field Street, Dallas, TX 75201



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Jeffrey Ray Stokes

From: Jean Eason <easonjm@sbcglobal.net>
Sent: Thursday, August 31, 2017 4:50 PM
To: Bruant, Rob; 'tboudreaux@flotekind.com'
Subject: Future City Competition - Special Awards Sponsorship, Patron
Attachments: SPE-D_SA18.pdf

SPE-Dallas

We would like to thank you for past support of the **North Texas Regional Future City Competition** as a **Patron-Level Special Awards Sponsor** and invite you to join us again for 2017-2018.

Your contributions, together with those from our other corporate and association sponsors, have fueled our growth during the past fifteen years, allowing us to reach more students around North Texas and inspire them with technology and engineering.

There is a convenient form at the end of this message that you can complete and return to confirm your continued participation. And, we have attached an invoice for your usual sponsorship amount.

In 2016-17, the North Texas Regional program had quite a successful year:

- Registered 46 organizations: 29 schools from 19 districts, 3 private schools, 8 charter and 2 homeschools and 2 youth organizations;
- Attracted teams from as far away as Austin and Arkansas;
- Involved over 600 students, more than half of whom were female or minority;
- Evaluated designs of 55 teams from 28 schools that completed the program and presented future cities to the judges;
- Continued the Future City Junior program for 4-5th graders (an abbreviated version of the middle school project) that we started last year and which has now been adopted by 2-3 other regions;
- Reaped awards at the National Competition
 - Our NTX Regional winner went on to win the National FC Competition in Washington DC;
 - NTX was recognized as FC Region of the Year;
- Continued to attract students to engineering - (from post-competition surveys) more than 50 percent of students are interested in studying math, science, engineering and technology and are considering engineering as a career;
- Was entirely run by volunteers: more than 100 professionals from over a dozen professional disciplines contributed better than 1000 hours to mentoring, judging and organizing the annual program;

A full report on last year's competition is on our website: www.dfwfuturecity.org.

Background: The Future City Competition is a middle-school educational outreach program designed to foster interest in technology and engineering. North Texas is one of about 40 regions around the country holding a competition and sending their winners on to the national (now "international") finals in Washington, DC.

The four-part multi-disciplinary competition asks students to design a future city by employing critical thinking, teamwork, research and problem-solving skills. Their solution is a city designed using SimCity software, a table-top scale city model built with recycled materials, a research essay on a specific engineering topic (this year "*Age-Friendly Cities*"), and a seven-minute team verbal presentation defending their vision before a panel of judges. Those of us in the workforce can appreciate the demands the students must face. Working with an engineer mentor and a teacher-sponsor, 12- to 14-year-old student minds tackle transportation, environmental, communication, water management, energy, housing, budgetary and other issues with vigor and innovation.

SPECIAL AWARDS SPONSORSHIP: With dozens of entries and hundreds of students competing, we need the special awards program to supplement the traditional 1st, 2nd, and 3rd place recognitions for both the middle school and elementary competitions. The special awards recognize outstanding innovation and ingenuity in specific technical areas. As a sponsor, you get the opportunity to specify your own award category, emphasizing the technology or issues important to you and introducing the students to your field. Our website provides a complete description of the [special awards](#) program, but in general, special award sponsorships are available at two levels:

- Basic-Level - \$250: Underwrites one special award to include a team plaque and gift certificates (3) for students.
- Patron-Level - \$500: Underwrites one special award - basic level package - with the addition of a check for the school. At this level you have additional control over selection of the award recipient.

Please reply as soon as possible confirming your intent to sponsor an award again this year, and we will contact you shortly to finalize details regarding your special award. Thank you for your time and interest. We hope that you will continue to partner with us in fostering the next generation of technical professionals.

Jean Eason
Regional Coordinator
North Texas Future City Competition
817-980-7299, regional@dfwfuturecity.org
www.dfwfuturecity.org

CONFIRMATION OF SPECIAL AWARDS SPONSORSHIP
2017-18 FUTURE CITY COMPETITION

Organization:

Special Award Level:

- ☐ Patron (\$500)
☐ Basic (\$250)

Competition:

- ☐ Future City Competition (6-8th grades)
☐ Future City Junior (5-6th grades)

Organization Contact for Award:

Name:
Email:
Phone:

Jeffrey Ray Stokes

From: SPE Gulf Coast Section <webmaster@spegcs.org>
Sent: Friday, September 01, 2017 6:01 AM
To: Bruant, Rob
Subject: Sign Up For The SPE-GCS High School Volunteer Mentoring Program

Having trouble viewing this email? [Click here](#) to view in browser.



Society of Petroleum Engineers Gulf Coast Section

September 1, 2017

SPE-GCS High School Volunteer Mentoring Program

Interested in supporting your local high school in science, math and engineering? SPE-GCS has a program that will meet your aspirations!

Leader: Dick Murphy (SPE-GCS member, retired Marathon Oil Company engineer) – stancal@windstream.net - Contact him!

What Is This? Volunteer tutors work closely with the teachers in the classroom, helping to explain the concepts to the students and giving them more individual attention.

Focus: Physics, Chemistry, Biology, Math, Engineering – mainly “on-level” classes, some AP

Where? Fort Bend ISD (6 high schools), Katy ISD (2 high schools), Spring Branch (1 high school), Houston ISD (3 high schools), Cy Fair ISD (1 high school) and Conroe ISD (1 high school). You don't have to be a resident of these school districts in order to volunteer there

Requirement? Science, Engineering or Business degree

Commitment? One hour of one day per week or more for a semester; which weekday is flexible. A commitment of five hours/week ensures continuity of effort, and gains trust of teachers and students. If you are interested in additional information on this, [please watch this video](#).

Please send the following information to Dick Murphy. Dick will arrange to meet with the volunteers to supply additional information about the program.

- Name

- Contact Phone Number
- Degree(s)
- Which school district are you interested in helping: Fort Bend ISD, Katy ISD, Houston ISD, Spring Branch ISD, Conroe ISD, Cy Fair ISD
- Subject matter of interest: Math, Biology, Chemistry, Physics, Engineering

Society of Petroleum Engineers - Gulf Coast Section

Americas	Asia Pacific	Europe	Middle East
222 Palisades Creek Dr. Richardson, TX 75080-2040 USA	Level 35, Gardens South Tower Mid Valley City, Lingkaran Syed Putra 59200 Kuala Lumpur, Malaysia	1st Floor, Threeways House 40/44 Clipstone Street London W1W 5DW UK	Fortune Towers, 31st Floor Offices 3101/2, JLT Area P.O. Box 215959, Dubai, UAE

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You may also choose to review your [email preferences](#) with SPE International.



23 August 2017 SPE-Dallas Board Meeting: Programs Summary



Society of Petroleum Engineers

Previous Monthly Meeting Summary:

Event: "Water Management & Handling Presentation" – Greg Simpson – Pureline

Date: 8/23/2017

Count:

Pre-Paid: 35

Walk-in's: 6

Attended: 41

Revenue:

\$10 Registration (Sum / Count): \$30 / 3

\$25 Registration (Sum / Count): \$725 / 29

\$30 Registration (Sum / Count): \$270 / 9

Refunds: \$0 / 0

Total Paid Registration (Sum / Count): \$1,235 / 41

Expenses:

Food Cost: \$679.02

Door Prizes / Speaker Gift: \$50.00

Room Rental: \$160.00

Paypal Fees: \$42.60

Total Expenses: \$889.00

Profit: \$303.43

Three-Month Monthly Meeting Summary:

9/20/2017: "The Importance of Contact, Conductivity and Connectivity in Multi-Fractured Horizontal Wells" – Wadhah Al-Tailji – Stratagen

10/18/2017: "Myths & Misunderstandings of Reservoir Engineering" – Dwayne Purvis



STATUS REPORT

Committee Information

Committee Members Colin Beasley, Hunter Travelstead, Kristi Bartlett, Mateo Giraldo, Pragnya Maruwada, Tyler Palmer, Will Saint

Report start date August 1, 2017

Report end date August 31, 2017

Recent Events

Event	Date	Comments
Happy Hour w/ industry leader	6/1/2017	Speaker Trent Green of Matador Resources. Topics included: future of industry, Trent's experience as it applies to downturns, and advice for future. Est. attendance: 25-30 (29 signed in). Positive feedback of speaker, negative feedback on location (Addison).
Happy Hour w/ industry leader	7/6/2017	Speakers John Clark and Stephanie Sullivan from Energy Trust Partners spoke on how the private equity market works, what they look for in teams, and what kind of returns they are looking for with various investments. Positive feedback on topic and speakers. Est. attendance: 22 signed in. Sponsored by VES.
Rangers Game	7/25/2017	Moderate networking, and provided group rate discount for tickets. Est. attendance: 18 (20 registered).
Happy Hour w/Industry Leader	8/3/2017	Matt Dahan of Denbury Resources spoke and Balon valves sponsored. Matt discussed his thoughts on the Saudi line of succession change and how that may affect the industry as a whole. Est. Attendance: 30-35. Large Denbury turnout due to speaker.

Upcoming Events

Event	Date	Event Goal	Progress
Happy Hour w/industry leader	9/7/2017	YPs gain knowledge from industry and networking	Alicia Summers of ORIX will be speaking. Premier Pressure Pumping will be sponsoring.
Happy Hour w/industry leader	10/5/2017	Network and learn about possible career paths	Baker ESP sponsoring
Happy Hour w/industry leader	11/2/2017	YPs understanding the importance of persistent involvement in SPE.	Danny Bell will be speaking on importance of SPE

Accomplishments

Have more consistent event planning and direction in the committee.

Concerns

Committee has asked and looked into planning a Thanksgiving potluck. We're currently planning where and how to host the event.

Education Committee Report – September 6, 2017

Danny Bell, Tami Boyd, Allan Hastings, Doug Oney, Gary Patterson, Ben Peterson, & Terry Palisch

- I. **August Meeting** – Wednesday, August 30th
 - i. See Page 3 for details
 - ii. 87 attendees
 - iii. 44% new faces
 - iv. Positive feedback from audience post meeting
- II. **Next Meeting:** September 30, 2017
 - i. Efficient Technique for Pressure Normalized Decline Curve Analysis of Rate Controlled Wells – Matt Dalka
- III. **Upcoming Schedule** attached on second page.
 - a. October 25th – Evaporation Controls Study – Topher Small, PXD
 - b. November 29th – Modern Well Technologies and the Impact on Well Control - Mo Amer
 - c. December 27th – No Meeting/Holiday
 - d. January – Joint Meeting with section meeting
- IV. Questions?

Doug Oney

Education Chair 2017-2018

Wednesday, September 27, 2017	Productivity Index		Efficient Technique for Pressure Normalized Decline Curve Analysis of Rate-Controlled Wells	Decline Curve Analysis	Netherland, Sewell & Associates, Inc.
Wednesday, October 25, 2017	Prod/Compl	Matt Dalka	Evaporation Controls Study	Controlling evaporation in frac ponds	Pioneer Natural Resources
Wednesday, November 29, 2017	Well Control	Mo Amer	Modern Well Technologies and the Impact on Well Control	Well control case studies	Wild Well Control
Wednesday, December 27, 2017	No meeting - Holiday Break				
Wednesday, January 17, 2018	Joint Meeting Main	Terry Palisch	SPE Paper Writing Seminar	How to Write an SPE Paper	CARBO Ceramics & SPE ATCE
Tuesday, February 27, 2018					
Wednesday, March 28, 2018	Chemistry/Fluids	Flotek	TBD	TBD	Flotek
Wednesday, April 25, 2018	Banking	Christina Kitchens	TBD	State of the industry	East West Bank
Wednesday, May 30, 2018					
Wednesday, June 27, 2018	Seminar	Various			

SPE Dallas Section Study Group

Wednesday, August 30, 2017

Receipts

Credit Card	\$ 1,625.00	Includes 5 attendees that need to be invoiced via email.	
Cash	\$ 190.00		
Checks	\$ 105.00		
Total	\$ 1,920.00		Proceeds per attendee \$ 22.07 pp

Expenses

Raffle Prizes	\$ -	None	
Speaker Gift	\$ -	None	
Catering	\$ 1,205.57	Alonti charged to Terry's card	\$ 13.86 pp (ordered for 108)
Room (min 4 hour charge)	\$ 160.00	Paid to BCGI previously	
Other - Paper Plates	\$ -		
Other - Soft drinks/water	\$ -		
Paypal fees	\$ 60.13		
Expenses Total	\$ 1,425.70		Total cost per attendee \$ 16.39 pp total

Proceeds

Total Receipts	\$ 1,920.00	
Total Expenses	\$ 1,425.70	
Total Proceeds	\$ 494.31	Net of Paypal fees & Room rental
Proceeds per attendee	\$ 5.68	

Reimbursement of Expenses

Door Prizes	\$ -	
Speaker Gift	\$ -	
Catering	\$ 1,205.57	Terry Palisch
Other Expense	\$ -	

Total Out of Pocket Expense	\$ 1,205.57
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Please make a check out to Doug Oney (\$1015.57) and mail to:
Terry Palisch
3103 Wyndham Lane
Richardson, TX 75082

Cash for Speaker gifts	\$0.00	
Cash kept by Doug Oney	\$ 190.00	Deducted from Food bill - \$ 1,015.57 Balance to Terry
Checks turned over to Treasurer	\$ 105.00	Three checks given to Keenan Voit Two (one check) sent separately to Keenan by attendees

Attendance & Registration

Reservations	91
Paid by Credit Card	83
Comp's (Speakers & volunteers)	1 Speaker
Pay at door cash/check/cc	17 Includes 5 attendees that need to be invoiced via email.
No-Shows Paid online	10
No-Shows (unpaid) with Reservations	3
Total Attendance	87
Total Reservations	91
Total Walk ups	9

